



## An Daras Multi Academy Trust

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Chief Executive Officer – W Hermon

06/02/18

### Minutes

Teaching, Learning and Achievement Committee Spring 2018  
Monday 5<sup>th</sup> February 2018 at 9.30am at ADMAT Central Office

**Note that actions are highlighted in bold and red, and will be carried forward to the next meeting and questions or challenges during the meeting are highlighted in bold and blue**

1. **Welcome and Apologies**

**Present:** Claire Paul, Amanda Jefferies, Will Hermon

**Apologies:** Brian Jennings

**In Attendance:** Clerk, Jo Callow

2. **Declarations of Interest/Pecuniary Interests Relevant to this Agenda**

WH, CP and JC are employees of ADMAT.

3. **Confirm Minutes of previous TLA Autumn (16<sup>th</sup> Oct 2017) and Matters Arising**

- Analysis of effectiveness of teacher and TA provision from national research (WH).

*Covered at confidential minutes.*

Committee agreed the minutes and the Chair signed a copy.

4. **Confidential Agenda Items**

*Covered at confidential minutes.*

5. **Review Funding Agreements – Learning and Achievement Compliance**

WH confirmed compliance across funding agreements.

6. **Review Internal Data**

WH highlighted the teaching and learning report from LT. Summary of findings; staff are young, position of school is 'good' and HoS is working hard to get on top of everything with her team. **CP challenged that if the systems are not all in place, the school must be doing something right to sit at 'good'?** WH explained that the results are good and that is OFSTEDs primary focus. WH explained the current attainment picture across MAT schools. He discussed KS2 and highlighted a few key areas such as reading at SSCA, potentially maths at WHA, small numbers at Wer makes benchmarking difficult but St C and NP are looking solid. GDS at all schools needs pushing further. WH highlighted that KS2 and EYFS benchmark well against national. The figures for disadvantaged children don't look as strong because they are compared to national average figures for all children. SSCA, despite high numbers, is looking ok. WH needs to pull up its combined figure. St C and Wer are ok. NP and LT have low numbers for comparisons but are ok. If figures can be held, we are looking at 2 years of solid data.

**7. Review MAT Risk Register**

No changes – the same risks apply. WH and BC are conducting a focussed review of LGABs and the need to focus on T&L. RSC agrees with the concept of 'locality of schools' in MATs and that should ensure some stability for An Daras in the near future.

**8. MAT Improvement Plan Update**

WH highlighted individual school improvement plans and then highlighted some updates to the MAT improvement plan.

A1 – visible learning is positive across all schools and now beginning to measure impact.

A2 – itrack being used but not consistent across schools and book evidence should match what is on ittrack. Work underway to improve and standardise this. **CP challenged if the staff give feedback on how easy ittrack is to use and if it is labour intensive?** JC confirmed it is not difficult to use but it is the consistency that is the issue. **CP challenged if work-load reductions take account of data management and tracking.** WH confirmed yes but the implementation of the procedures needs to be driven forward to ensure standards are being met and maintained.

B1 – Improvement plan in place and impact is beginning to show.

B2 – school annual CPD maps has been done on a cycle and will be run past the senior leadership team.

B4 – SSCA achieved Unicef L1 award and NP has also achieved L2.

All self evaluations are good and have been validated. WH handed out draft SOPs maps and example of. Standardisation is really important across all areas such as finance, staffing, safeguarding, managing data, discipline etc. Directors discussed the advantages of having standard operation procedures to ensure standardisation across the MAT, and agreed that this is the way forward.

**9. OFSTED Action Plan Update**

WH highlighted current SEF format and the fact that is a long document and there was concern that it was too much work for senior leaders. Other formats have been looked at and although shorter, senior leaders do not feel that they are as useful. It takes time to fill in the first time, but from there on in, it is just a case of updating it. WH will look to trim down our current format but it will remain broadly the same. Directors agreed.

**10. SIAMS Action Plan Update**

Provisional 'good' report for LT but it has yet to go through the Diocese QA before it is confirmed. Well done to JC and SP for a good result.

**11. MAT Improvement Strategy**

Conversion date for Coats Green more likely to be 1 June and preparation is underway. Current improvement plan will be followed.

**12. Review MAT Curriculum**

All in place as per previous years and there are no issues to report. Spiritual development is being worked on.

**13. Review RE/Collective Worship/SRE Compliance**

All in place and compliant.

**14. Review Individual School AIP and LGAB Monitoring Programme**

LGAB review will include monitoring required by governors. Directors discussed the role of governors and what their focus should be and that they will need training on monitoring.

**15. Policy Review**

- a. Inclusion
- b. Acceptable Use
- c. Drug Awareness
- d. British Values

All policies approved. Directors and clerk discussed making more policies MAT level to reduce number of people reviewing them and also to further enhance standardisation.

**16. DONM**

Date of next meeting in Spring Term 2018 is Mon 21 May 18 at 9.30am at ADMAT central office.

Meeting closed at 11.50am

TJH Martin

Clerk to Board of Directors

**Distribution List:**

W. Hermon – CEO Director B. Jennings – Chair of Board of Directors C. Paul – Director	A. Jefferies – Director J. Callow – Ex-Officio Observer
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