



**An Daras Trust**  
Igniting Curiosity Growing Capabilities

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CEO: W. T. Hermon

05/10/2021

**Minutes**  
**An Daras Multi-Academy Trust Members**  
**Annual General Meeting**  
**Tuesday 5<sup>th</sup> October 2021 at 1.30pm at ADMAT Central Office**

**1. Welcome and Apologies**

Present: Graeme Barriball (Trust Chair), Sue Lockwood (Eden), Margaret Young (Askel Veur), Christopher Marshall, Andrew Terry  
Apologies: Eva Paynter, Paul O'Brien  
In Attendance: Toni Martin (Governance Officer), Will Hermon (CEO)

GB chaired the meeting as per the articles.

**2. Declarations of Interest/Pecuniary Interests Relevant to this Agenda**

No declarations. Annual declarations will be done later this month.

**3. Approve Previous Minutes from General Meeting (11<sup>th</sup> May 2021)**

No actions required. Note that accounts were presented at this meeting. Members agreed the minutes and the Chair signed a copy.

**4. Confidential Agenda Items**

WH updated the members on land and building matters. The members discussed these matters.

**5. Appoint External Auditor for 2021**

Following recommendation from Trust Board – recommendation to stay with Francis Clark for a second year for the audit in 2022 and re-evaluate at the next AGM in Oct 2022. **Members agreed to appoint Francis Clerk for the 2022 External Audit.**

**6. An Daras MAT Strategic Update**

**a. Wash up on Covid Recovery**

WH updated on the current covid situation, recent rise in covid numbers, staffing levels and risk assessments. **How have the staff been thanked for the work that they did?** Flexible working, thank you letters from Trust Board, further work being done for the 'reducing work agenda' such as reducing paperwork requirements and a well-being measure of school dogs in some schools. The benefits of the school dogs were discussed. **What else do you have around your mental health and well-being strategy?** Mental well-being leads in school, emotional & mental health staff provided by Cornwall LA to work with children and parents, TIS process in all schools and other initiatives at school level.

**b. Update on MAT Top 3 Risks**

Long term loss of leadership – mitigated and not such a big risk now. Can be downgraded.

Significant property related incidents – measures put in place to manage these, CIF bid success and to insure against them.

Financial, staffing, governance and safety issues related to covid – now reducing in risk.

Newer risk coming to the fore is Ofsted inspections and curriculum development. **In terms of Ofsted inspections, where do you think you schools sit in preparation for this and how developed is the curriculum?** WH noted the progress made by CG (recently a double RI), the remaining WHA, LT and SSCA will all be fine. Curriculum has been developed but still some work to be done on this as covid affected the implementation of the capability curriculum.

SIAMS inspection is due at St Catherine's and it was noted that the pre-inspection was positive.

Another significant risk is cyber security. The Trust has just had an external cyber security audit which noted that all the basic controls are good. There will be an action plan of other measures to follow. **Do you have a risk and mitigation to cover the loss of SharePoint, for example if SharePoint is hacked and denied to us, what back up or reversionary mode do you have in place?** ICT 4 currently provide a back up on their system separate from ours, we are looking for cyber insurance, and there will be other measures in place as a result of the audit.

c. **MAT Improvement Focus**

WH updated the members on the improvement focus for this academic year including EYFS new framework and Yr 1 to Yr 3 as these are the children that have been hit most by covid due to the early building blocks not being reinforced sufficiently. The other focuses were discussed briefly. **Are you on top of the recovery required for the children?** WH noted that additional tutoring is a focus, the funding for which is partially being provided by DfE and additional support is being allocated from Trust reserves to enable more substantial teacher led tutoring in the schools.

7. **Member Appointed Directors**

It was proposed that Graeme Barriball and Claire Paul are re-appointed as member appointed directors under article 50. It was also proposed that Steve Tavener and Jon Sharpe (currently co-opted) should be member appointed directors under article 50.

**The members agreed and signed a resolution to that effect, with more than 50% signatures, the resolution was passed.** It should be noted that GB's signature was for appointment of the other 3 Directors and not for himself.

It was also noted that the trust board is still missing a foundation member for Askel Veur. They have been contacted and will seek to fill the position, but if we find anyone suitable in the mean time, we should notify them. It was agreed that the filling of foundation directors should be a joint effort between the trust and the diocese.

8. **Any Other Business**

TM noted members' visits to schools is still planned but with a rise in covid numbers locally, this may be on hold until spring.

9. **Date of Next Meeting**

Members interim general meeting is provisionally timetabled for Tuesday 22<sup>nd</sup> March 2021 at 1.30pm at the central office. This will provide an interim update to members and present the end of year audited accounts.

The meeting closed at 2.45pm.

TJH Martin  
ADMAT Governance Officer

**Distribution List:**

P. O'Brien – Member  
E. Paynter – Askel Veur Member  
M. Young – Member  
C. Marshall – Member  
A. Terry - Member  
S. Lockwood – Eden Member