Central Office
Unit 4 Tamar Business Park
Pennygillam Way
Pennygillam Industrial Estate
Launceston
PL15 7ED
01566 777503
Email: governance@andaras.org

CEO: J. Callow

07/05/25

Minutes
Learning, Standards & Safeguarding Committee Summer 2025
Wednesday 7th May 2025 at 9.30am at central office

1. **Welcome and Apologies**
   Present: Margaret Savage (Chair), Claire Paul, Steve Tavener, Gill Shipsides
   Apologies: Graeme Barriball (away)
   In Attendance: Toni Martin (Governance Officer)

   The Chair welcomed everyone and started the meeting with a short discussion on the trust identity. She drew the committee's attention to the line 'to provide an effective educational service which meets the needs of our local communities based on the An Daras way'. It was noted that the Ofsted Inspector at the Lewannick inspection identified that although the trust has had a visible impact on the school, it is impressive that the school is allowed to maintain its own uniqueness. That is positive for the trust but also credit to the school as they have had to embrace a lot of change and more forward very quickly. It is more evidence that the 'An Daras way' is effective. The directors congratulated the school staff & leaders, and the trust team for an excellent result.

2. **Declarations of Interest/Pecuniary Interests relevant to this Agenda**
   None declared.

3. **Confirm minutes of previous LSS Spring (26th February 2025) and matters arising** (TM)
   - For new Improvement Plan – any PPG children RAG rated as red on progress can draw on extra resource (JC). *Discuss under item 6.*
   - Develop a 90-day action plan for Cal (JC). *Discuss under item 7.*
   - Detailed position statement on Cal to be provided at next LSS and added as a separate agenda item. *See item 7.*
   - Discuss leadership positions and DEO role at full Board (WH). *It was decided to do this at the working group that will take place after this meeting. An update will then be given to the FRS for budget planning and the full Board.*
   - Staff absence on every LSS agenda to continue monitoring. *See item 10. Also added to cyclical plan for every term.*

   No confidential minutes. Committee agreed the minutes and the Chair signed a copy.

4. **Confidential Agenda Items**
   Item 7.

All items below are responsibility of this committee and can be discussed by exception

5. **Data & Assessment**
   JC provided the predictions for July. Each school was discussed in detail including numbers, any specific subjects or year groups, and the expected combined scores. **What do we do to try and improve these figures, even if they are above expected national average?** This is constantly looked at during the pupil progress meetings and interventions put in where possible. **It was noted that although Callington is being looked at specifically later, the figures don't look too bad.** This was agreed. **Will this be affected going forward with the new class structures?** This will have to be closely monitored. The biggest concern is Wer; JC explained the issues and the detail behind the figures, including mobility, SEND, children in care, staff absence and parental engagement and so on. **We need to ensure that we support the Head and ensure measures are in place with a tailored plan for Wer.**
   Action: We need a specific plan of support for Wer and this needs to be a separate item on the next agenda (JC)

6. **Improvement Plan and Improvement Officer Reports**
   JC noted the Core 10 programme that we will be trialing and will be incorporated in the Improvement Plan. The draft for the next academic year is being worked on based on Ofsted feedback, exceptions reports, improvement officer's feedback and so on. This will be refined over the summer term and will be finalised after the SATs results in July.

   Action: Draft Trust Improvement Plan 25-26 to be provided to full Board in July (JC)
   Action: Completed Trust Improvement Plan ready for LSS in October (JC)

   The letter from RDD's office was discussed and agreed that it does not accurately reflect the meeting that took place which is disappointing. **Action: ST will email back noting that the latter does not reflect the An Daras position and that we look forward to discussing this at the next meeting, including clarification on certain matters.**

   Feedback from Lewannick Ofsted briefly discussed and it was agreed that it is another positive step for An Daras.

7. **Callington Position**
   Updates regarding this matter were discussed and recorded under confidential minutes.
   Action: repeat Callington Position on next agenda

8. **Curriculum & Learning**
   a. **SEND**
      Example of a local offer was provided to the committee. All compliant and in place across the trust. It was noted that the Callington SEND % seems lower than the other schools so we need to ensure that unidentified SEND is not the issue.

   b. **PPG Provision & Impact Overview**
      Example provided to the committee. All compliant and in place across the trust.

   c. **PE Funding & Impact Overview**
      Example provided to the committee. All compliant and in place across the trust.

9. **Parents, Pupils & Staff**

   a. **Parental Engagement**
      Annual surveys are currently being completed by parents. Analysis will be available in the second half of the term. SSCA, SC & Call have all registered to pilot the Parental

Engagement Framework next academic year.

b. **Staff Annual Surveys**
To be completed in the summer term. **Action: Add to Autumn term agenda and move to the autumn term cyclical plan**

c. **Pupils on Roll for next Academic Year**
Pupil numbers were provided and it is a concern that numbers are much lower, although this does appear to be a national issue.

d. **Staff Retention & Recruitment**
All correct recruitment procedures are in place. The Operations Officer is completing the 'Retention & Recruitment' training as part of the Flourishing Schools Programme.

10. **Staff Absence**
Action to be closely monitored going forward. Callington and Werrington have high absence figures. **Are the absences long term?** There is no pattern and it doesn't seem to be stress related, and some is long term illness. The other services available with the insurance are seen as positive for the staff. Insurance details will be discussed and agreed at the forthcoming FRS.

11. **Learning Related Staff CPD/Training/Qualifications**
Nothing further to report than what was discussed at the last full Board. Have we recruited for SCIT in September? JC updated on this but struggling to find numbers. This was discussed in detail. It should only run with a minimum of 3.

12. **Safeguarding**
S157 will be completed this term. There are expected to be some changes to KCSiE this year and the policy will be revised by CAF accordingly. My Concern is still being used and considered effective. It was noted that Confide is now an integral part of My Concern. Safeguarding was considered effective at Lewannick on the Ofsted inspection as is the case with all previous inspections in the trust. No further questions at this time.

13. **Safety**
H&S exceptions report has noted some delays due to budget. This is concern because it involves the safety of the children? The committee was reassured that anything where the children are at risk is actioned but the remainder has to be prioritised due to the budget.

Committee was provided with the latest nutrition guidance and briefed on why this is important.

14. **Compliance**

a. **Cyber Security**
Compliant.

b. **GDPR**
Compliant and no reports. Staff completed GDPR training last term and a reminder has been sent for anyone not yet completed.

15. **Policy Review**
a. Safer Recruitment (SC) – *changes in line with guidance from The Key*.
b. Equal Opportunity (LH)
c. Equality (LH)
d. Equality Objectives (LH)

It was worth noting that the policies at b, c and d may need reviewing sooner if planned government changes come into place and/or when the Wellbeing Bill comes in to effect. JC mentioned these will be a focus in the new Trust Improvement priorities.

e. Safe Touch (JC) – *date changes & references to legislation only.*
f. Whistleblowing (LH) – *no changes.*
g. Exclusion (JC) – *no changes.*
h. EYFS to Yr 1 Transition (JC) – *changes in red linked to latest guidance.*

All policies approved.

16. **AOB**
None.

17. **DONM**
Date of next meeting will be confirmed at the full Board when the meeting dates for the new academic year are complete. It is likely to be in the first half of October.

Meeting closed at 11.40 hrs

TJH Martin
ADMAT Governance Officer

Distribution List:

J. Callow – CEO / Director M. Savage – Director (Committee Chair) C. Paul – Director (Committee Vice) S. Tavener – Director (Board Chair)	G. Barriball – Director G. Shipsides - Director